



## Computer Rules and Student Awareness Form

This Notebook Computer is the property of the Miami Valley Career Technology Center. Consequently, all Code of Student Conduct rules and regulations apply to this computer. Please review the following information located in your Code of Student Conduct Handbook.

### **Page 29 - Corrective Action:**

Damage or Misuse of Property: Consequences may include suspension/expulsion. A legal guardian or student (if emancipated) may be charged for damages to school property to include notebook computers, equipment, other instructional supplies, facilities, etc.

### **Page 24 - Student Responsibility:**

Damage or Misuse of Property: A student shall not cause or attempt to cause damage to the property of another, private or public, on school premises, or any school activity on or off school grounds. School property may only be used for purposes intended as directed by school personnel.

### **Use of Computer Technology:**

- (1) A student shall not use or modify any computer technology (hardware, software, or peripherals, connections etc.) provided by the school without authorization from school authorities. This is to include notebook computers issued to students to assist in the delivery of the MVCTC curriculum.
- (2) No student shall install, copy, delete, transmit, upload/download or modify in any way files or violate copyright laws or use any software outside the rights granted to him/her. No student shall have in possession or use destructive/invasive programs e.g. games, pictures, music, and videos. This is to include but not limited to the Internet, notebook computers, software used for class, or software used in the media centers.
- (3) No student shall use computer technology in ways which violate the law or violate the rights of others: e.g. viewing, copying files, transmitting, deleting, harassing, threatening, degrading, pornographic, or racist or using others login/password.
- (4) No student shall attempt to access internal/external computer networks outside the regular connections, e.g. via modem, use of IP addresses, TELNET, FTP, or any unauthorized means.
- (5) The MVCTC shall provide appropriate computer technology for student use and to the deliver the curriculum of the school. Students are not permitted to use/possess their own personal computer hardware, software or peripherals on school grounds or at school sponsored events. No student shall have the expectation of privacy for computer files, hardware, software, peripherals, etc.

I have read the above information and I am aware of all rules and regulations regarding this computer and all school property.

**(All students are asked to sign this form before they are issued a laptop computer.)**