

Uniform Information

Students who have not been fitted for Uniforms will have the opportunity to do so one more time on campus. It is asked that students come prepared to pay for their uniforms unless the parents plan to call AE David's Uniforms and pay with a credit card. Pricing is on the next page and additional fitting/payment information is on the third page.

Students who are not fitted on campus during the fitting time for their program listed below will need to go to AE David's Uniforms to get fitted and pay for their uniform. Any student not in uniform by October 8 may receive discipline or a reduction in their program grade.

All students are to be **fitted**. Any student who has not paid for their uniform to be ordered by August 26 will be contacted by the MVCTC Treasurer's office.

South Building Programs will be fitted on **August 19, 2010**. This fitting will be for all of the following programs:

Carpentry Juniors, Construction Technology Juniors, Electrical Trades Juniors, Environmental Engineering Seniors, Food Science Seniors, Heavy Equipment Juniors, HVAC/Pipefitters Juniors, Masonry & Concrete Finishing Juniors, Veterinary Science Seniors and all South Building COSA Juniors.

West Building Programs will be fitted on **August 24, 2010**. This fitting will be for all of the following programs:

Allied Health Juniors, Biotechnology Tech Prep Juniors & Seniors, Cosmetology Juniors & Seniors, Culinary Arts Juniors & Seniors, Early Childhood Education Juniors & Seniors, Hospitality Services Juniors & Seniors, Marketing And Media Juniors, And Medical Office Management Juniors & Seniors

East Building Programs will be fitted on **August 26, 2010**. This fitting will be for all of the following programs:

Ag Resources Seniors, Ag Services Seniors, Auto Collision Juniors, Auto Engine Rebuilding & Machining Juniors, Auto Services Juniors, Aviation Maintenance Technician Juniors, Electronics Engineering Juniors, Motorcycle Services Technology Juniors, Plant Science Seniors, Power Technology Seniors, Precision Machining Juniors, and all East Building COSA Juniors

UNIFORM INSTRUCTION SHEET

WHAT? The uniform requirements listed below are a part of the MVCTC dress code for specific programs on required days throughout the school year. The student's teacher will be able to answer specific questions about the uniform required for the program.

Program (TP=Tech Prep)	Instructor	Price For One Set *	Suggested Minimum Sets To Purchase:
Ag Resources Management (Sr)	Hershberger, Bill	\$18.14	2
Agricultural Services (Jr)	Mullen, Mike	\$18.14	2
Allied Health (Jr)	Wathen, P/Deeter, T/Wiltshire, T	\$34.94	2
Auto Collision (Jr) (safety item)	Vagedes, Fred	In Toolkit Fees	1
Automotive Engine Rebuilding & Machining (Jr)	Boothe, Keith	\$13.38	1
Auto Services (Jr)	Gebhart, Tony	\$23.43	1
Aviation Maintenance Technician TP (Jr)	Borradaile, Dar	\$31.99	1
Biotechnology TP (Jr)	Wolfe, Bev	\$18.53	2
Biotechnology TP (Sr)	Wolfe, Bev	\$18.57	1
Carpentry TP (Jr)	Kramer, Kelly	\$21.31	2
Construction Technology TP (Jr)	Bauer, Greg	\$22.38	2
Cosmetology TP (Jr)	Norman, Karen / Millhouse, Julia	\$31.46	3
Cosmetology TP (Sr)	Bir, Monica / Norvell, Natasha	\$31.46	3
COSA (Jrs)	Ag Staff	\$20.25	1
Culinary Arts TP (Jr & Sr)	Fraley / Stanziano	\$22.21	4
Early Childhood Education TP (Jr)	Marshal, Connie	\$33.01	2
Early Childhood Education TP (Sr)	Wilkinson, Darnice	\$20.22	1
Electrical Trades TP (Jr)	Ewry, Robert	\$22.38	2
Electronics Engineering Technology TP (Jr)	Brandt, Steve	\$23.24	1
Environmental Engineering (Sr)	Buchanan, Mike	\$19.90	2
Food Science TP (Sr)	Risch, Lindsay	\$18.53	1
Heavy Equipment Operator TP (Jr)	Kaufman, Ron	\$45.87	1
Hospitality Services (Sr)	Newbourn, Tammi	\$19.33	3
Hospitality Services (Jr)	Leis, Barb	\$50.18	3
HVAC and Plumbing/Pipefitting TP (Jr)	Routzohn, Mike	\$22.38	2
Marketing & Media TP (Jr)	Phillips, Roberta	\$18.53	1
Masonry TP (Jr)	Vanculin, Craig	\$22.38	2
Medical Office Management TP (Jr & Sr)	Sink, Rusty	\$31.51	2
Motorcycle Service Technology (Jr)	Robinette, Stan	\$23.24	1
Plant Science (Sr)	Brownlee, Eva	\$47.23	1
Power Technologies (Sr)	Wulber, Ryan	\$41.62	2
Precision Machining (Jr)	Deeter, Mike	\$13.38	1
Veterinary Science (Sr)	Judd, Scott	\$19.90	2

*Prices reflect the cost for sizes XS-XL.; larger sizes may have additional costs.

GUIDELINES REGARDING UNIFORMS

1. **Sizing:** Sizing uniforms will be available for your student to try on so that his or her sizes can be determined.
2. **When to pay for your program uniform:** You must pay for your uniforms on the day your student will be fitted. The order will not be placed until payment is received. Partial payment will not be accepted.
3. **Acceptable method of payment:**
Credit Card: VISA, Mastercard, Discover, Amex
Check: Your check must be for the exact amount of your purchase. Your check must be made payable to "A. E. DAVID COMPANY."
Cash: Though cash will be accepted, we encourage you to use credit card or check instead
4. **Rejected Payments:** Rejected credit card or check will result in the order not being processed. Returned checks will be subject to a minimum processing fee of \$35.00.
5. **Sales Tax:** Please note that 7% sales tax will apply to the subtotal of the items you purchase. The amount listed on the previous page reflects the price of the item with tax.
6. **Program Uniform Purchases are final:** Returns or refunds are not allowed. This policy applies even if your student does not take the course. If there is an order error, please call 228-7753.
7. **Delivery of Program Uniforms:** Your order will be delivered to MVCTC. Your student will sign that he or she has received the items delivered. Your student should count and inspect the items before signing for them. Uniforms should be delivered within 4 weeks of paying for the order.
8. **Ordering uniforms after one of the final dates listed:** You will need to go to A.E. DAVID'S UNIFORMS to place your order for Program Uniforms. A.E. DAVID'S UNIFORMS is located at 342 Troy Street, Dayton 45404. A.E. DAVID'S UNIFORMS hours are Monday –Friday from 8AM to 5PM. A.E. DAVID'S UNIFORMS phone number is 228-7753.
9. **Important: Keep your copy of the uniform order:** You will be given a hard copy of your uniform order after you have placed it. Please review the order to verify that it is correct. Please keep this copy to insure that your order is documented.
10. **Special note for students taking *Allied Health***
Medical/safety shoes (which are included in the toolkit fees) are part of the required dress code for this course. Please bring socks with you to try on your shoes when being fitted.