



EMPLOYMENT OPPORTUNITIES

MONTGOMERY COUNTY
Department of Human Resources
451 West Third Street, 9th Floor
Dayton, OH 45422

<http://www.mcoho.org>

Employment Opportunities August 26, 2011 – September 1, 2011

Friday, August 26, 2011

Attn: Applicants:

Montgomery County Board of County Commissioners utilizes an online applicant tracking system. You may apply for open positions from any computer with internet access. For the convenience of our applicants there are computer kiosks at various locations. You may visit one of the following Montgomery County sites to apply for positions.

Montgomery County Administration Building, Lobby, 451 W. Third St
Environmental Services, 1850 Spaulding Rd
Job Center, 1111 Edwin C. Moses Blvd
Stillwater Center, 8100 N. Main St

Instructions for first time users: In order to be considered for any posted position you will need to visit our web site at www.mcoho.org to submit a new online application if you have not done so since February 14, 2008. An e-mail address is necessary to apply for Montgomery County Board of Commissioners openings. If you do not have an e-mail address, we have provided a link on our website for you to create an account for an email address at no charge.

Please Note: Upon successful completion of your application you will receive an electronic "application received" confirmation. Also, it is important that your application show all the relevant education and experience you possess. Applications may be rejected if incomplete.

Instructions for returning applicants: Once you have completed an application with our new system and would like to apply for another posted position, please log in, make any necessary updates and apply your current application to the posted position of interest.

To check the status of your application: Login to your account at www.governmentjobs.com. Also, please check your e-mail regularly. Communications concerning job applications will be electronic. If you are interested in a job that is not currently being recruited for visit our web site and fill out our new online job interest card by clicking on the job description title and then on the 'Notify me when this position becomes available' link.

We hope you find our online process helpful and convenient and we thank you for your interest in Employment with Montgomery County Board of County Commissioners.



EMPLOYMENT OPPORTUNITIES

MONTGOMERY COUNTY
Department of Human Resources
451 West Third Street, 9th Floor
Dayton, OH 45422

<http://www.mcohio.org>

Employment Opportunities August 26, 2011 – September 1, 2011

Licensed Practical Nurse - Not Eligible for Health Insurance

Stillwater Center (4 vacancies)

PCN's 31L083, 31L084,

31L085, 31L087 Intermittent

\$17.58 - \$22.95 hourly

Class Concept:

Full performance level requiring considerable knowledge of general nursing care; under direction, administers specified medications, provides direct nursing care, provides functional guidance to direct care providers in the performance of their duties.

Minimum Class Requirements:

Requires valid practical nurse license issued by Ohio Board of Nursing Education & Nurse Registration as outlined in sections 4723.01 to 4723.40, inclusive of the Ohio Revised Code. Effective January 1, 1989, must also have card from one of following to verify appropriate preparation to administer medications: National Association of Practical Nurse Education & Service, Inc. (NAPNES), Ohio Organization of Practical Nurse Educators (OOPNE), or Ohio Board of Nursing.

Training & Development:

Biennial renewal of licensure as a practical nurse. Must obtain first aid and C.P.R. certification within initial probationary period & maintain during employment.

MANAGER OF EVALUATION

Alcohol, Drug Addiction and Mental Health Services (ADAMHS)

Req #808

Full-time Regular

\$20.98 - \$40.38 hourly

Class Concept:

Responsible for the development and the implementation of a system wide evaluation of behavioral health services with the focus on individuals served through Montgomery County ADMAHS Board contract agencies.

Minimum Class Requirements:

Minimum requirements include a Master degree in a Research, Evaluation or related discipline with a minimum of five (5) years of evaluation and administrative experience. Preferred experience includes evaluation of behavioral health services, preferably in public sector. Experience in PC software applications to include statistic analysis packages, preferably SPSS required, Excel, Access, and Word.

Must demonstrate the ability to work with minimum direct supervision, be able to work within a team structure and demonstrate leadership. The individual must demonstrate excellent verbal and written communication skills, with both internal and external customers, and able to multi-task effectively and efficiently several projects and assignments within short timeframes.



EMPLOYMENT OPPORTUNITIES

MONTGOMERY COUNTY
Department of Human Resources
451 West Third Street, 9th Floor
Dayton, OH 45422

<http://www.mcoho.org>

Employment Opportunities August 26, 2011 – September 1, 2011

REGISTERED NURSE- Not Eligible for Health Insurance

Stillwater Center

PCN 31K103; PCN 31K104 Intermittent

\$19.93 - \$25.91 hourly

Class Concept:

Advanced level professional under general direction to monitor health of residents, conduct and document health assessments, provide temporary or emergency treatment and serve as consultant to other staff regarding medical problems.

Minimum Class Requirements:

Requires current valid State of Ohio licensure as Licensed Registered (RN).

Training & Development:

Must maintain registered nurse license in Ohio. Must obtain and maintain First Aide and CPR-BLS certification during employment.