
GRACEWORKS LUTHERAN SERVICES

Job Posting

November 1, 2011

Positions available at Bethany Village in Centerville, Ohio

State-Tested Nursing Assistants (STNA)

State-tested nurse assistant (STNA) positions provide care for residents in our long term care units and rehabilitation center. Qualified candidates will have completed the State of Ohio Nurse Aide Training Program and have their 75-hour Nursing Aide Training Certificate. Must have a high school diploma or GED.

Registered Nurse/Licensed Practical Nurse

Responsible for providing superb patient care for residents in our long term care units and rehabilitation center. IV certification is required with strong work history including long term care. Qualified candidates will have strong assessment skills, great customer service skills and previous health care experience.

RN Nurse Manager (Rehab Unit)

Full-time: Responsible for managing Bethany Village's 49-bed rehabilitation care unit. As a key member of the nursing management team, responsibilities include admissions and discharge planning, knowledge of assessment and care planning process, supervision of all staff and knowledge of current state and federal requirements. Preferred candidates will possess current Ohio professional nurse licensure with at least three years management experience in a long-term care facility; hospital experience a plus.

MDS Registered Nurse

Full-time: Responsible for managing and coordinating the MDS. Preferred candidates will possess current Ohio registered nurse licensure and have at least three years MDS experience in a long-term care facility. Must have demonstrated knowledge and skills in completing the assessment process including computer competency. Strong clinical skills, communication skills and team-building skills desired.

Physical Therapist

PRN: Responsible for evaluation, plan of care, treatment, re-evaluation, discharge, documentation, and modification of all patient/resident programs. Administers physical therapy in compliance with Federal, State, local, and Bethany Village standards, policies, and guidelines. Qualified candidates will have a Bachelor's degree from an accredited college in Physical Therapy (Master's degree preferred) and a current Ohio Physical Therapy license. At least two years physical therapy experience in long-term health care setting is required.

Occupational Therapist

PRN: Responsible for evaluation, plan of care, treatment, re-evaluation, discharge and appropriate and effective communications to residents. Qualified candidates will have a Bachelor's degree from an accredited Occupational Therapy program (Master's degree preferred), current Ohio license in Occupational Therapy and CPR certification. At least two years experience, preferably in a long-term health care setting, is required.

Certified Occupational Therapy Assistant (C.O.T.A.)

PRN: Under the supervision of an Occupational Therapist, will perform treatments and provide occupational therapy instruction and demonstration for our residents. Qualified candidates will have current Ohio certification as an Occupational Therapy Assistant.

Cook

Full-time (10:00am-6:30pm) and PRN: Position needed to provide nutritional care to 275 residents in long term care through accurate and sanitary food preparation via tray service, cleaning and sanitizing activities. Must possess high school diploma or GED; institutional food service experience preferred.

Daily Living Assistant

Part-time (20 hours/week): Position responsible for providing appropriate assistance with activities of daily living for residents of Assisted Living. Provides secure and safe environment; attempts to meet the psychosocial needs of residents or referral to the proper person. High school diploma or GED required. Previous experience in health care preferred.

Life Enrichment Assistant

Part-time (28 hours/week): Position needed to provide activities to residents in a long term care unit. Duties include designing, implementing and documenting activities as well as conducting one-to-one visits for residents unable to participate in group activities. High school diploma or GED required. This position requires some evening and weekend hours.

Driver

PRN: Provides transportation services to residents. High school diploma or GED required. Must have current CDL License (Class C-Passenger with air brake endorsement) and excellent driving record. Knowledge of Dayton area and at least one year of experience driving vehicle which carries at least 10 passengers preferred.

Housekeeper

PRN: Positions provide housekeeping and cleaning service in all household and common areas of our facilities. Qualified candidates must be able to operate all job-related equipment, carry out both verbal and written instructions, and have excellent verbal and customer service skills. Lifting is required up to 50 lbs. occasionally. High school diploma or GED required. Previous housekeeping experience in a health care facility preferred.

Village Center Receptionist

PRN: Position is responsible for operating the telephone system, greeting residents, visitors and staff, and processing and routing deliveries and US mail. Must be prepared at all times to handle any type of emergency or disaster. High school diploma or GED required. General knowledge of office operations, high level of interpersonal skills and the ability to multi-task in a fast-paced environment necessary. Qualified candidates will possess at least two years experience in an office environment using Microsoft Office Suite products.

Laundry Worker

Full-time (40 hours/week): Position provides laundry services including washing, drying, folding, sorting and delivery of clothing/linens. High school diploma or GED required. Qualified candidates must be able to operate all job-related equipment, carry out both verbal and written instructions, and have excellent communication and customer service skills. Lifting is required up to 50 lbs. occasionally.

To apply for a position in Dayton and the surrounding area, complete an on-line application or apply at the Graceworks Lutheran Services Human Resources office, located at Bethany Village, 6451 Far Hills Avenue, Dayton, Ohio. Hours are 8 a.m. to 4 p.m., Monday through Friday. You may also fax resumes to (937) 436-7001. For more information, contact us at jobs@graceworks.org or 1-800-813-4048.

Positions available at Graceworks Enhanced Living locations

Direct Care

Full-time and part-time positions to provide direct care of individuals with developmental disabilities in our group homes. Requires high school diploma or GED and valid driver's license. Experience with developmental disabilities a plus. Full-time and part-time positions available in Dayton, Middletown, Hamilton and Cincinnati.

To apply for a position in the Cincinnati area, complete an on-line application or apply at the Graceworks Lutheran Services Cincinnati office, 11370 Springfield Pike, Cincinnati. You may also fax resumes to (513) 612-6532. For more information, call (513) 612-6503 or e-mail jobs@graceworks.org.

Positions available at Graceworks Lutheran Services in Centerville, Ohio

Director, Marketing and Public Relations

Full-time: The Director, Marketing and Public Relations serves as a key member of the Graceworks Lutheran Services senior leadership team and reports directly to the President and CEO. This position manages the branding, marketing, and print and digital communications for Graceworks Lutheran Services and its affiliated services. The position also directs the marketing and sales functions for the Graceworks senior living community, Bethany Village, including market research, planning and sales to achieve projected occupancy goals. Responsibilities include overseeing internal and external stakeholder communication including the Graceworks Annual Report, media relations, digital marketing, budgeting and leadership of the sales and marketing communications staff.

Qualified candidates will possess at least 10 years of relevant experience and a bachelor's degree in a relevant discipline with a master's level of education preferred. Prior supervisory experience and teambuilding skills are required.

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Positions available at Hands at Home, LLC

Personal Care Assistant

Part-time (16 hours/week) and PRN - flexible hours: Position provides private personal care and light housekeeping services to clients when necessary to maintain their optimum level of independence. Also provides private pay transportation services to residents of Bethany Village. High school diploma or GED and valid Ohio driver's license with safe driving record required. Must obtain and keep current State-approved first aid certification prior to start of client care. Experience in health care preferred.

Driver

PRN - flexible hours: Position provides scheduled private pay transportation to residents of Bethany Village campus for medical services, activities, personal shopping or other services when necessary. High school diploma or GED and valid Ohio driver's license with safe driving record required. Must obtain and keep current State-approved first aid certification prior to start of client care. Experience in health care preferred.

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Positions available at Health at Home, LLC

Registered Nurse

PRN: Responsible for assessing, planning, implementing, and evaluating the nursing care for a caseload of clients from admission to discharge. Coordinates and supervises the nursing care delivered by the home health aides working under the supervision of the Director of Health at Home, LLC. Assumes case management responsibilities as assigned. Must be a Registered Nurse from an accredited school of nursing with a current Ohio license; CPR certification and possession of a valid driver's license with a safe driving record required. Two years of nursing experience, one of which involved home health, preferred.

Occupational Therapist

PRN: Responsible for evaluation, plan of care, treatment, re-evaluation, discharge, and appropriate and effective communications to clients of Health at Home, LLC, an affiliate of Graceworks at Home. Administers occupational therapy in compliance with Federal, State, local, and Health at Home, LLC standards, policies, procedures, and guidelines. Qualified candidates will have a Bachelor's degree from an accredited Occupational Therapy program (Master's degree preferred), current Ohio License in Occupational Therapy and CPR certification. Valid drivers' license and a safe driving record required. At least two years experience in a home health care setting preferred.

Physical Therapist

PRN: Responsible for evaluation, plan of care, treatment, re-evaluation, discharge, documentation, and modification of all programs for clients of Health at Home, LLC, an affiliate of Graceworks at Home. Administers physical therapy in compliance with Federal, State, local and Health at Home, LLC standards, policies, and guidelines ensuring quality care and service. Qualified candidates will have a Bachelor's degree from an accredited college in Physical Therapy (Master's degree preferred), current Ohio Physical Therapy License and CPR certification. Valid drivers' license and safe driving record required. At least two years physical therapy experience in long-term health care setting preferred.

Home Health Aide

PRN - flexible hours: Position is responsible for providing personal care services to clients to maintain their optimum level of functioning through Health at Home, LLC services. This position also assists the Health at Home, LLC office staff with answering the telephone, filing, word processing and other clerical duties as needed. Qualifications include a high school diploma or GED. Competency testing will be given to ensure a functional understanding of job requirements. Must be computer literate and have basic office skills. Valid driver's license with safe driving record is required. Qualified candidates must have evidence of basic first aid training and one year of verifiable nurse assistant experience in a supervised setting.

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