



Curriculum Plan 2025-2026

Program: Business Ownership

CTSO Primary: BPA

CTSO Secondary: N/A

Pathway: C4

WebXam: 02MD

Courses Offered

Level 1 Curriculum

Semester 1 Fundamentals Of Business And Administrative Services

Semester 2 Strategic Entrepreneurship

Level 2 Curriculum

Semester 1 Management Principles

Semester 2 Professional & Technical Sales

Level 2-Advanced Placement Curriculum

Semester 2 Business And Administrative Services Capstone

Level 2-Pre-Internship Half Day Curriculum

Semester 1 Management Principles

Semester 1 Pre-apprenticeship

Semester 2 Pre-apprenticeship

College Credits Available

Name	College	Semester Hours Available
MAN 1107 Foundations of Business	Sinclair College	3
CTENTR001 Introduction to Entrepreneurship, ODE Course 141030 (Strategic Entrepreneurship)	CTAG	3
BIS 1201 Keyboarding and Document Formatting	Sinclair College	3
MAN 2101 Introduction to Supervision	Sinclair College	3
ACC 1100 Survey of Accounting	Sinclair College	3
BIS 1120 Introduction to Software Applications	Sinclair College	3
BIS 1220 Advanced Word Processing	Sinclair College	3
BIS 1240 PowerPoint	Sinclair College	2
BIS 1250 Special Computer Apps: Outlook	Sinclair College	1
BIS 1260 Advanced Databases	Sinclair College	3

Credentials Available

Name	ODE Points Available
Ohio State Apprenticeship Council Recognized Pre-Apprenticeship Program Certificate of Completion - Business, Marketing, and Finance	12
Ohio Driver's License (Self Obtained)	1
Microsoft Office Specialist Access Expert 2019	3
Microsoft Office Specialist Excel Associate 2019	3
Microsoft Office Specialist Outlook Associate 2019	3
Microsoft Office Specialist PowerPoint Associate 2019	3
Microsoft Office Specialist Word Associate 2019	3
Microsoft Office Specialist Word Expert 2019	3
Microsoft Office Specialist Excel Expert 2019	3