

KETTERING CITY SCHOOL DISTRICT

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MINDY MCCARTY-STEWART
Superintendent

KEN MILLER
Asst. Superintendent of Human Capital

POSTING

August 21, 2025

TO: All Kettering City School District locations and outside locations as designated by the Assistant Superintendent of Human Capital.

POSITION: **EMPLOYEE CHILDCARE AIDE – Birth – 5yrs.**
HOURS - AS NEEDED/NO BENEFITS

LOCATION: **KETTERING EARLY CHILDHOOD EDUCATION CENTER**
Effective 2025-26 School Year

GENERAL INFORMATION: This position will be part-time, as needed, not to exceed 29.5 hours per week, to provide support in classrooms for children from birth to 5 years of age. Aides in these positions will be paid on an as-needed basis - \$14.39 per hour/no benefits. Preference is given to candidates with childcare experience or education and training in early childhood education.

MAJOR RESPONSIBILITIES, Partial List:

1. To provide supervision for students.
2. To keep accurate records.
3. To work collaboratively with other staff members.
4. To adapt to flexible situations.

QUALIFICATIONS, Partial List:

1. ***Must be Highly Qualified - Possess a 2-year Associates Degree or 2 years of college credits (48 semester or 72 quarter hrs.) OR passage of state paraprofessional standards exam (PARAPRO Test).***
2. Valid Ohio Educational Aide Permit.
3. Must pass criminal background checks and pre-employment drug screening.
4. Collaborative and problem-solving skills.

SALARY: **\$14.39 per hour – AS NEEDED/NO BENEFITS.**

APPLICATION PROCEDURE: All candidates are required to apply online at: www.applitrack.com/dayton/onlineapp. Current employees should apply as “INTERNAL” applicants, and all other candidates (including current Substitute Employees) should apply as “EXTERNAL” applicants. The contact person is Amanda Zickefoose, Supervisor - Kettering Early Childhood Education Center – amanda.zickefoose@ketteringschools.org. The search will remain open until filled, but applicant screening will begin immediately.

KETTERING BOARD OF EDUCATION IS AN EQUAL OPPORTUNITY EMPLOYER