Non-Partner School/Open Enrolled Application Directions

1. Review "Admission Procedures" under "Future Students" at www.mvctc.com
2. Apply at www.mvctc.com/apply
3. Complete the application for admission
4. For "School District of Residence"
   a. Select the public partner school that you "would" attend based on your address
   b. If you would NOT attend one of the 27 partner districts, select "other"
5. For "School Presently Attending"
   a. Select the public partner school that you currently attend
   b. If you do not attend one of the 27 partner schools, select "other"
6. Complete School Information
   a. If homeschooled, check the box, as the school information is not needed now.
      i. Note: If accepted, students must be enrolled at a partner district or another public or private school in Ohio for admission and continued enrollment at MVCTC.
   b. If attending an online or public/private school, complete the school information as follows:
      i. School Name
      ii. Address, City, State, Zip
      iii. School counselor's name and email address
          1. Please verify that the email address is valid, as it will be used to follow up
      iv. School principal's name and email address
          1. Please verify that the email address is valid, as it will be used to follow up
7. Approve and submit the application

Status letters will be emailed after the application is reviewed.

After the application has been submitted, an MVCTC Student Services staff member will follow up by email with the school to collect the following:

- Student transcript (9th grade and first semester of 10th grade)
- Counselor Student Information
  - School Information/Contacts
  - Credit Standing
  - State Test Scores and Readiness Seals
  - General Comments
- Course Requests
- End-of-Year transcript (if accepted, waitlisted, end-of-year review status)

Applications cannot be reviewed until the school information is received.

The Miami Valley Career Technology Center is dedicated to providing equal admission opportunities, equal educational opportunities with regard to race, religion, color, national origin, ancestry, age, sex, sexual orientation, handicap, marital status, or veteran status.