



Non-Partner School Resident Student/Open Enrollment Student Application Directions

1. Go to <http://www.mvctc.com/apply>
2. Complete Application for Admission
3. For School District of Residence
 - a. Select the public partner school that you would attend based on your address
 - b. If you would not attend one of the 27 partner schools listed, select “other”
4. For School Presently Attending:
 - a. Select the public partner school that you currently attend
 - b. If you do not attend one of the 27 partner schools listed, select “other”
5. Complete School Information:
 - a. If homeschooled, check the box as the school information is not need at this time.
 - i. *Note: If accepted, students must be enrolled at a partner district or another public or private school in Ohio for admission and continued enrollment at MVCTC.*
 - b. If attending an online or public/private school, complete the school information as follows:
 - i. School Name
 - ii. Address, City, State, Zip
 - iii. School counselor name and email address
 1. Please verify that the email address is valid as it will be used to follow-up
 - iv. School principal name and email address
 1. Please verify that the email address is valid as it will be used to follow-up
6. Approve and submit the application
7. Status letters will be mailed after the application is reviewed. Visit “Admission Procedures” under “Future Students” at www.mvctc.com

After the application has been submitted, a MVCTC Student Services staff member will follow up by email with the school to collect the following:

- a. Student transcript (9th grade and first semester of 10th grade)
- b. Counselor Student Information
 - i. Residency verification
 - ii. Current End-of-Course scores
 - iii. Credit Deficiency Plan if deficient
 - iv. General Comments
- c. End-of-Year transcript (if accepted, waitlisted, end-of-year review status)

Applications cannot be reviewed until school information is received.