

## Senior Recognition Eligibility

**2025 MVCTC Senior Recognition Ceremony**  
**University of Dayton Arena**  
**May 16, 2025**  
**6:30 PM**

### Participation Requirements:

To participate in the Senior Recognition ceremony, the student must be a senior and meet the performance criteria listed below. A student not meeting the criteria may not participate in the Senior Recognition ceremony and will receive an MVCTC Certificate of Attendance. All students completing a program at Miami Valley Career Technology Center will receive a Career Passport. A student who does not qualify to participate or chooses not to participate in the Senior Recognition ceremony may pick up their Career Passport on or after May 20, 2025.

Performance Criteria		Certificate of Recognition	Certificate of Recognition with Honors	Deadline
Total Absences	2-Year Student	93% Attendance: No more than 24.85 days (147.12 hours) of excused and unexcused absences	97% Attendance: No more than 10.65 days (63.04 hours) of excused and unexcused absences	
	1-Year Student	93% Attendance: No more than 12.39 days (73.34 hours) of excused and unexcused absences	97% Attendance: No more than 5.31 days (31.43 hours) of excused and unexcused absences	
Cumulative GPA		1.50 or higher	3.250 or higher	
Mandatory Senior OhioMeansJobs -Readiness Seal				3 <sup>rd</sup> Thursday in April
Fees Paid				May 6

### May-Not/Will-Not Participate Notification Process:

- Students that do not meet or are in jeopardy of not meeting the above criteria will be notified in writing by their MVCTC principal following the completion of the 3<sup>rd</sup> grading period.
- Following this written notification, it will be up to the student to:
  - Submit a letter of appeal (attendance only), as outlined below, to their MVCTC principal and/or
  - Maintain/regain eligibility status in order to participate in the Senior Recognition ceremony.

**Appeal Process (Attendance Only):** Students not meeting the attendance criteria outlined above may submit a written letter of appeal to their MVCTC principal. The appeal letter must be submitted prior to the end of the day on **March 28, 2025**. The appeal letter should contain information/reasons for not meeting the criteria. Appeals that are granted are contingent upon no further deficiencies of the above-mentioned criteria after the appeal is granted – additional requirements may be assigned to the student in order for them to regain eligibility to participate in the ceremony. If an appeal is granted by a principal, the student will be permitted to participate in the Senior Recognition ceremony and will receive an MVCTC Certificate of Attendance.