



## Curriculum Plan 2024-2025

**Program:** Business Ownership

**CTSO Primary:** BPA

**CTSO Secondary:** N/A

**Pathway:** C4

**WebXam:** 02MD

### Courses Offered

#### Level 1 Curriculum

Semester 1 Fundamentals Of Business And Administrative Services

Semester 2 Strategic Entrepreneurship

#### Level 2 Curriculum

Semester 1 Management Principles

Semester 2 Professional & Technical Sales

#### Level 2-Advanced Placement Curriculum

Semester 2 Business And Administrative Services Capstone

#### Level 2-Pre-Apprenticeship Half Day Curriculum

Semester 1 Management Principles

Semester 1 Pre-apprenticeship

Semester 2 Pre-apprenticeship

### College Credits Available

Name	College	Semester Hours Available
MAN 1107 Foundations of Business	Sinclair College	3
CTENTR001 Introduction to Entrepreneurship, ODE Course 141030 (Strategic Entrepreneurship)	CTAG	3
BIS 1201 Keyboarding and Document Formatting	Sinclair College	3
MAN 2101 Introduction to Supervision	Sinclair College	3
ACC 1100 Small Business Accounting	Sinclair College	3
BIS 1120 Introduction to Software Applications	Sinclair College	3
BIS 1220 Advanced Word Processing	Sinclair College	3
BIS 1240 PowerPoint	Sinclair College	2
BIS 1250 Special Computer Apps: Outlook	Sinclair College	1
BIS 1260 Advanced Databases	Sinclair College	3

## Credentials Available

Name	ODE Points Available
Ohio Driver's License (Self Obtained)	1
Microsoft Office Specialist Access Expert (2019 or later)	3
Microsoft Office Specialist Excel Associate (2019 or later)	3
Microsoft Office Specialist Outlook Associate (2019 or later)	3
Microsoft Office Specialist Powerpoint Associate (2019 or later)	3
Microsoft Office Specialist Word Associate (2019 or later)	3
Microsoft Office Specialist Word Expert (2019 or later)	3
Microsoft Office Specialist Excel Expert (2019 or later)	3